



AGANANG LOCAL MUNICIPALITY

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Ref: 8/2

Enquiries: T J Mokgobu

12 April 2013

The Managing Member
Mahlakano Trading Enterprise
Stand No. 140
MADIBA PARK
0742

Attention: Maphuti Mothoa

Sir

RE: Appointment letter: supply and Delivery of Four Servers for Corporate Services Department.

This letter serves to inform you that Aganang Local Municipality has appointed your business, Mahlakano Trading Enterprise for the supply and delivery of four(04) Servers for Corporate Services Department as per the specification. Furthermore, your business should execute the work on/before the due date as failure to do so will lead to the cancellation of the formal quotation. The details are given below:

Client: Aganang Local Municipality (Moletjie Ceres)
Quotation no :SERV/CS/ALM/12/13
Quotation Amount: R 177 200.00(Vendor not VAT Registered)
Appointment don/before date: 15 April 2013
Delivery date: on/before 03 May 2013

NB: Your Company should take note of the following:

- To sign the service level agreement before commencing with the delivery of the goods.
- To supply and deliver the goods as per the specification,
- The service provider will be paid according to the milestones and service standards after the Municipality has satisfied itself that the project is completed in line with the specification.
- The Municipality reserves the right to cancel the order should the price (as stated above) increase due to reasons known to the service provider.
- Any query regarding the delivery of goods should without hesitation be directed to Mr. Maphuthi Manyelo to avoid time delays, at 015-295 1400.

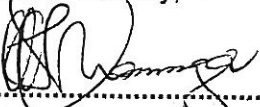
The appointment of your company was based on the formal quotation as submitted and therefore the goods to be supplied and delivered must meet specification without failure.

In addition you are requested to:

Deliver acceptance letter within seven working days from the day of appointment and also the service level agreement should be signed before commencing with the project.

Hope you will find the above in order.

Yours Faithfully,



.....
Manape Thamaga (Mr)

15/04/13
.....
Date

Acting Municipal Manager
