

AGANANG LOCAL MUNICIPALITY

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Ref:8/2

Enquiries: Mokgobu T J

23 April 2013

The Managing Director
Lekoko Consulting
1451 Zone 1
26th Street,
SESHEGO
POLOKWANE
0742

Attention: Makakatlele Paul Mkhabela

Sir

RE: Appointment letter: Review of Organizational Structure and Remuneration Strategy

This letter serves to inform you that Aganang Local Municipality has appointed your business, Lekoko Consulting for the Review of Organizational Structure and Remuneration Strategy as per the specification. Furthermore, your business should execute the work on/before the due date as failure to do so will lead to the cancellation of the bid. The details are given below:

Place of Delivery: Aganang Local Municipality (Moletjie Ceres)

Total Cost: R327 247.83 (Vendor is VAT registered)

Delivery date: on/before 24 July 2013.

NB: Your Company should take note of the following:

- To sign the service level agreement before commencing with the review of organizational structure and remuneration strategy,
- To review organizational structure and remuneration strategy as per the specification,
- To pay a **penalty of R200.00** before collecting the appointment letter since the company is not registered on the Municipality's database for 2012/13. This is in line with clause G of Aganang Tariff policy.
- The service provider will be paid according to the service standards after the Municipality has satisfied itself that the Review of Organizational Structure and Remuneration Strategy is in line with the specification ,
- To submit original tax invoice upon the completion of the review of organizational structure and remuneration strategy,

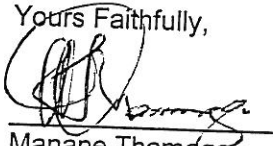
P.M.

- The Municipality reserves the right to cancel the bid should the price (as stated above) increase due to reasons known to the service provider.
- Any query regarding the review of organizational structure and remuneration strategy should without hesitation be directed to Manamela Isaac to avoid time delays, at 015-295 1400/26.

The appointment of your company was based on the bid as submitted and therefore the Review of Organizational Structure and Remuneration Strategy to be done must meet the specification without fail.

In addition your business is required to deliver acceptance letter within seven (07) working days from the day of receipt of the appointment letter and the service level agreement should also be signed before starting with the review of organizational and remuneration strategy.

Yours Faithfully,


Manape Thamaga
Acting Municipal Manager

24/04/13
Date

L.M