

# AGANANG LOCAL MUNICIPALITY

## DRAFT 2010 – 2011 ANNUAL REPORT



Draft 2010/11 ANNUAL REPORT

# CONTENTS

## **Chapter 1: Introduction and Overview**

Foreword by the Mayor  
Overview of the Municipality  
Executive Summary

## **Chapter 2: Service Delivery Performance Highlights**

Electricity  
Housing  
Municipal Buildings  
Roads  
Water  
Sanitation  
FBS  
Local Economic Development

## **Chapter 3: Human Resource Management and other Organizational Management**

Employment equity plan  
Personnel Expenditure trends  
Pension and medical aid fund  
Staff compliment  
Traffic and Licensing  
Community Services  
Organizational structure

## **Chapter 4: Audited Statements and Related Statements**

The CFO's report  
Accounting policies  
Audited financial statements  
Auditor General's Report

# **CHAPTER 1**

## **INTRODUCTION AND OVERVIEW**

## **FOREWORD BY THE MAYOR**

I take pleasure in presenting to both the community of Aganang, our stakeholders, government departments, and interested groupings, Aganang Local Municipality's 2010/2011 annual report. Although a small municipality nestled in the deep rural areas with less revenue and a vast population of indigent households, Aganang Municipality persists in all earnestness to achieve the mandate of government that of bringing a better life for all.

This annual report will provide important highlights on the performance of the municipality in its mandate of accelerating quality delivery of services. The milestones achieved as per the report are the concerted efforts of all, the council of the municipality, staff and most of all the community of Aganang. I could not fail but also want to mention the unwavering support we experienced from our committed Traditional Leadership. They, together with our Ward Committees and the Community Development Workers have been a backbone of all the public participation programmes and interactions that the municipality initiated.

The report tabled here below is in keeping with the five key performance of the areas of the department of local government and are as follows;

- Basic Service Delivery and Infrastructure Development
- Institutional Transformation and Organizational Development
- Local Economic Development and Planning
- Good Governance and Public Participation
- Financial Viability and Management

## OVERVIEW OF THE MUNICIPALITY

### Geographic profile

Aganang Municipality is situated 45 kilometers west of Polokwane. It is comprised of 107 villages and it is divided into 18 Wards. It covers an area of about 1 852 22 km<sup>2</sup>. It is a rural Municipality and has 4 Traditional Authorities namely Moletši, Matlala, Maraba and Mashashane. It is the fourth densely populated Municipality within Capricorn District and has a population of 147 300 and total of 34 246 households (Community Survey 2007).

Municipality	Population	Number of household	Household size
Molemole Municipality	100 408	27 296	5.52
Aganang Municipality	147 300	34 246	4,3
Blouberg Municipality	194 119	35 598	5.72
Lepelle-Nkumpi Municipality	241 414	58 483	6.35
Polokwane Municipality	561 772	130 361	6.67
Capricorn District Municipality	1 243 167	285 565	6.1

Table 1 **Source: Census 2001 and Community Survey 2007**

### Demographic Profile

Aganang Municipality has 107 villages and the total population of the Municipality is 147 300 and total number of household is 34 246. The average household size is 4, 3.

Number of wards	Number of villages	Total Population	Total households	Average household size
18	107	147 300	34 246	4,3

Table 2: **Community Survey 2007**

### Focus Groups

The majority of the population of Aganang Local Municipality is mainly women. The implication thereof is that more programmes should be geared towards women empowerment. The table 3 below illustrates the distribution of population in terms of gender and disability.

Gender	Total in percentage
Male	45,52
Female	54,48
Youth(14-35 yrs)	34,28
Disability	
Number disabled	6,31
Number not disabled	93,69

Table 3: **Community Survey 2007**

## Income & Employment

Category	Percentage
Employed	9,94
Unemployed	8,74
Not economically active	30,43
Income	Percentage
No income	57,35
R1-R400	11,79
R401-R800	8,86
R801-R1600	12,83
R1601-R3200	1,59
R3201-R6400	3,15
R6401-R12800	2,39
R12801-25600	0,51

**Table: 4 Community Survey 2007**

The table above illustrates income and employment status within the municipality. The majority of people are not employed and further that most of the household do not have income.

## Education

Level of education	Percentage
No schooling	10,75
Grade 0	2,90
Grade 1-7	33,55
Grade 8-12	35,8
Grade 12 with post Matric under graduate qualification	2,24
Grade 12 and post graduate qualification	2,71
Certificate/diploma without Matric	1,16

**Table 5: Community Survey 2007**

Aganang Municipality is comprised of 9 education circuits. Currently within the municipality there are pre schools, special schools, ABET centre, primary and secondary schools. There are no tertiary institutions except private initiatives that offer computer, security etc. The table above indicates the distribution of education levels within the Municipality.

## **EXECUTIVE SUMMARY**

Aganang Local Municipality strives for the attainment of the millennium development goals as a mandate of government nationally, provincially and locally. Here below is our vision and mission statement and the core values that drive our programmes and plans.

### **Vision Statement**

A unified and effective municipality with sustainable quality of life for all.

### **Mission Statement**

To provide integrated quality services to all Communities through Community participation, good governance, efficient administration and Local Economic Development

### **Motto**

“Mmogo re tla kgona” , The motto calls for partnership and involvement of all role players in various spheres of government, private sector and communities in pursuit of a better life for all our communities.

### **Municipal Core Values**

The municipality has adopted the following as pillars of strength for the fight for a better life for all communities of Aganang Municipality

13.4.1. Transparency

13.4.2. Accountability

13.4.3. Loyalty

13.4.4. Honesty

13.4.5. Sense of urgency

# **CHAPTER 2**

## **SERVICE DELIVERY PERFORMANCE HIGHLIGHTS**

## ELECTRICITY

Electricity provision is central to our communities and has a major impact in improving everyday lives of our people. It also has a major impact on combating crime. R8.826 million was spent to electrify below tabulated villages in the 2010/11 FY.

Village name	No. h/h benefiting	Budget	Funder	Status	Service Providers
Makgodu	60 h/h	R2.217 million	ALM	Completed	Kwamadaka Trading Enterprise
Goedgevonden	308 h/h	R2.905 million	ALM	Completed	Uncle Benni GP and Xiverengi Business Enterprise
Setumomg Apollo lights	All h/h within a radius of 300-500m	R0.304 million	ALM	Completed	Kgabo Developers
Electrification of Ward 13 and 14	300 h/h	R2.627 million (308, 843 spent in the 2010/11FY)	ALM	Construction	Dendze Electrical
Uitkyk 1 – 3	300 h/h	R3, 400 million	CDM	Completed	Chabalala Workshop

### Electricity Backlog

Total Villages	Electrified Villages	Electrified in 2010/11	Total electrified to date	Outstanding Villages
107 villages	107 villages	2 Villages	107 villages	0 villages

## HOUSING

Aganang Local Municipality have applied and submitted for both disaster and emergency houses to the Department of Local Government and Housing. No houses were allocated for the required housing programmes but instead an allocation of 150 houses was made. A total of 150 beneficiary subsidy forms were submitted and approved; 79 beneficiaries are in Schoongezicht and 71 beneficiaries are in Marowe.

Item	Contractor	Allocation	Completed houses	Subsidy per house	Budget	Expenditure
1	Rufaro Developers	79	79	R65 580.00	R5 180 820.00	R5 180 820.00
2	Rufaro Developers	71	71	R65 580.00	R4 656 180.00	R4 656 180.00
<b>Total</b>		150	150	R65 580.00	R9 837 000.00	R9 837 000.00

## BUILDINGS

R15.854 million was spent on Municipal buildings as follows;

Project Name	Project Budget	Funder	Status	Contractor's Name
Mars Pre – school	R86 000	Aganang	Completed	Chuene Justice
Mosobjana Pre – school	R670 000	Aganang	Completed	Sebushi Somo Construction and Projects
Refentse Pre – school	R670 000	Aganang	Completed	Ketsona Development Projects
Mpamonyane Pre-School	R670 000	Aganang	Rolled Over to 11/12 FY	Project done in house
Fencing of Sekuruwe Pre – school	R50, 000	Aganang	Rolled over to 11/12 FY	Project done in house
Fencing of Mandela Pre – school	R50, 000	Aganang	Rolled over to 11/12 FY)	Project done in house
Fencing of schoongezicht Pre –school	R50, 000	Aganang	Rolled over to 11/12 FY)	Project done in house
Rakhudu cementery	R500, 000	Aganang	Construction (Project rolled over to 11/12 FY)	Project done in house
Upgrading of Ga – Seema Community hall	R300 000	Aganang	Construction Multi year project. To be completed in 2011/12FY	MKT Trading Enterprise
Roofing of Municipal gate	R150 000	Aganang	Completed	Nakedi & Dineo Construction
Construction of wholesale warehouse	R1.686 million	Aganang	Construction Multiyear project. To be completed in 2011/12 FY	Rheinland investments JV
Aganang K53 testing station PH1	R10.972 million	Dept. of Roads & Transport	Completed	Ndlwana & Maoraka & Mankgodi Busines Enterprise

## Buildings Backlog

Description	No. of crèches to be built	No. of crèches built to date	Crèches built in 2010/11 FY	Outstanding crèches
Crèches	49 crèches	13 crèches	3 crèches	33 crèches

## ROADS

Proper infrastructure for roads, storm water management systems, etc. not only increases ease of movement for day-to-day living, but is also vital for economic activity and growth within the Municipality. R63.419 million was spent for bridges and roads infrastructure project in the 2010/11 FY and the projects are as follows;

Project Name	Project Budget	Funder	Contractor's Name	Status
Kalkspruit to Sechaba Road. Upgrading from gravel to tar – PH2	R4.419 million	Aganang/MIG	Matebele Dinare Construction	Completed
Flora Stormwater project	R5.900 million budget. <b>(R2.236 million was spent in the 2010/11 FY)</b>	Aganang/CD M	Koephu/Mvelase (JV)	Multi year project, to be completed in the 2011/12 FY
Knobel to Lonsdale Road. Upgrading from gravel to tar.ad	R17.796 million	Aganang/MIG	MMP Electricals Construction & Moretele Investment JV	Complete
D19 from Tibane to N11	R47.766 million (R38.213 million was spent in 10/11)	Dept. of Roads & Transport	KPMM Road and Earthworks (Pty)Ltd.	Construction Multi year project
Mashamaite 1 to 2 low level bridge	R1.2 million budget <b>(R900,000 was spent in the 2010/11FY)</b>	Aganang	Project done in house	Construction

## WATER & SANITATION

Having access to clean water and proper sanitation is essential and also have a huge impact in the health and hygiene of our communities

### Water

**2310** households were serviced with potable water in this financial year at a budget of **R20 million** from the below listed cluster of projects.

#### Aganang Municipality Cluster Projects (Water) 2010/2011 Financial Year

Project Name	Project Description	Project Budget	Status	Contractor's Name
Ga-Phago Water Supply (Ga-Piet Village)	Extension of the reticulation to cover the entire village up to RDP standard. Increase the current storage up 200kl steel tank, Construction of pump house and installation of booster pump.	R3 M	Complete	Tsela Business Trading
Houtrivier Dam Water Supply (Ga-Kgoroshi Village)	Drilling of the new borehole, Extension of reticulation up to yard connection, Erection of 200kl steel tank, Removal of the pipelines that were tempered with for unauthorized connections, Connection of the inlet pipeline to the storage not from the borehole.	R3 M	Complete	Moshu Civils
Marowe Water Supply (Ga-Kolopo Village)	Provision of one new 50kl elevated (15) reservoir next to the existing 221kl storage reservoirs in Cooperspark. Provision of approximately 6920m (RDP level of services) reticulation network pipelines (various sizes) from the storage reservoirs to the households, Provision of 1100m long, 110mm diameter class 9 pipeline from the pumpstation to the reservoir, Facilitation of an Eskom connection with a Transformer, MCC Board and pump installation at the borehole pumpstation.	R3 M	Complete	Lethebe Construction and Projects

Bakone Water supply (Phetole Village)	Erection elevated steel tank for 200kl, Extension of reticulation up to RDP standard to cover entire village Drilling and equipping of a new borehole with electricity	R3 M	Complete	Lilithalethu Business Enterprise
Phomolong Water Supply Project	Drilling of borehole and equipping with engine, construction of pumping main, installation of JoJo tanks and standpipes	R2M	Specification stage	CDM
Bergzicht Water Supply Project	Installations of yard connection for the households were left out by previous contractor.	R1,5M	Specification stage	CDM

**Refurbishments were done at the following areas within the municipality:**

Village names	Project Description	Status
Mashashane – Mohlonong	Survey strip of 100m of pipeline at the stream crossing. 75m of 150mm diameter galvanized steel pipeline wrapped with bitumen and glass fiber coating where covered with soil. New pipeline support at stream crossing.	Completed
Lepotlako	Connect at the existing scour valve on the existing pump line and lay 850m, 63mm diameter uPVC class 9 pump main line to the elevated storage tank in Lepotlako. Suspend a 75mm diameter galvanized steel pipe through the bridge opening. Approval will be obtained from RAL during designing.	Completed
Ceres (borehole)	Testing of borehole for delivery. Refurbish pump house. Supply, deliver, install and commission a Mono type borehole pump with correctly rated diesel motor.	Completed
Phoffu (borehole pump)	Testing of borehole for delivery. Refurbish pump house. Supply, deliver, install and commission a Mono type borehole pump with correctly rated diesel motor.	Completed

**Upgrading of zinc pumphouse structures to concrete pumphouses with total budget of R3m through entire District were done at the following villages within Aganang Local Municipality:**

<b>Pumphouses</b>	<b>Description</b>	<b>Status</b>
Phaudi	Construction of concrete pumphouse	100% complete
Marowe	Construction of concrete pumphouse	100% complete
Marowe	Construction of concrete pumphouse	100% complete
Ramoshoana	Construction of concrete pumphouse	100% complete
Rammobola	Construction of concrete pumphouse	100% complete
Phago	Construction of concrete pumphouse	100% complete
Saaiplaas	Construction of concrete pumphouse	100% complete
Setumong	Construction of concrete pumphouse	100% complete
Phoffu	Construction of concrete pumphouse	100% complete

**Conversions of diesel engines to electricity with total budget of R1m through the entire District were done at the following boreholes within Aganang Local Municipality:**

<b>Boreholes</b>	<b>Description</b>	<b>Status</b>
Prospect	Conversion of diesel engine operated to electrification of borehole	100% complete
Venus	Conversion of diesel engine operated to electrification of borehole	100% complete
Mohlonong	Conversion of diesel engine operated to electrification of borehole	100% complete

Fencing of water storages by total budget of R2m through entire District were done at the following villages within Aganang Local Municipality:

Villages	Description	Status
Rammetloana	Fencing of steel tank	100% complete
Kalkspruit	Fencing of steel tank and concrete reservoirs	100% complete

### Sanitation

The villages tabled below benefited VIP toilets at a budget of **R7.5m**.

Project Name	Project Description	Status
Naledi Sanitation Project	Construction of 174 units	No units completed.
Mamehlabe Sanitation Project	Construction of 102 units	No units completed.
Ga-Phago Sanitation Project	Construction of 102 units	No units completed.
Mabitsela Sanitation Project	Construction of 102 units	No units completed.
Kanana Sanitation Project	Construction of 102 units	100% completed.
Dibeng Sanitation Project	Construction of 102 units	No units completed.
Rammobola Sanitation Project	Construction of 102 units	No units completed.
Matlapa Sanitation Project	Construction of 102 units	100% completed.
Sekuruwe Sanitation Project	Construction of 102 units	100% completed
Mashamaite Sanitation Project	Construction of 102 units	No units completed.
Glenrooi Sanitation Project	Construction of 102 units	No units completed.
<b>Total</b>	<b>1194 Units</b>	

**NB:** Villages like Phetole, Kgomoschool, Seqwahleng and Kgabopark had their units completed in the previous financial year and only reported in the 10/11 Fy.

### Sanitation Backlog

Number of Households	No. of Households serviced	No. of Households not Serviced
	Sanitation	Sanitation
<b>32,194</b>	<b>306</b>	<b>888</b>

## FREE BASIC SERVICES

An amount of R3 102 000.00 million was spent on FBS services as follows:

Item	Description	Budgeted mount
1.	Free Basic Electricity	R990 000.000
2.	Free Basic Water	R2 112 000.00

### Free Basic Electricity

3679 beneficiaries were registered in the 2010/11 FY. It was planned to distribute 44148 tokens however 32963 tokens were collected. 11185 tokens were not collected by beneficiaries.

### Free Basic Water

The municipality provided communities with Free Basic Water through the provision of Diesel and Oil. We have **57** villages within Aganang with unelectrified boreholes benefiting from this service. A total of **20 000** litres of diesel and **285** litres of oil was provided in the 2010/11 FY. **R1, 409,134.50** million was spent for the supply of diesel and oil to the following villages;

Village Name	Litres of diesel per annum	Litres of Oil per annum
Hwibi	2800	150
Kgoroshi	2800	150
Seema	4800	150
Mamehlabe	4800	150
Prospect	4800	150
Ceres	4800	150
Maupye	4800	150
Selepe	2800	150
Helena	4800	150
Juno	4800	150
Boslagte	4800	150
Chloe	4800	150
Phago	4800	150
Piet	4800	150
Masehlong	4800	150
Mashamaite	4800	150
Rankhuwe	4800	150
Kolopo	4800	150
Sekuruwe1	2800	150
Sekuruwe 2	4800	150
Kanana	4800	150
Moderput	2800	150
Makgodu	2800	150
Mabiloane	4800	150
Manyapye	2800	150

Sebora	2800	150
Gleen-rooi	4800	150
Mars	4800	150
Venus	4800	150
Naledi	4800	150
Kgasha	2800	150
Monotwane	4800	150
Houtrivier augmenting boreholes	4800	150
Ntlolane	4800	150
Boratapelo	4800	150
Ramalapa	4800	150
Kordon	4800	150
Manamela	2800	150
Ga-selolo	4800	150
Phoffu	2800	150
Phomolong	2800	150
Kgomoschool	4800	150
Kalkspruit	2800	150
Rosenkrantz	2800	150
Telbrugge	4800	150
Uitkyk No1	4800	150
Uitkyk No 2 &3	4800	150
Mohlajeng	4800	150
Mohlajent stoking	2800	150
Mankgodl A	4800	150
Mankgodl B	4800	150
Cooperspark	4800	150
Leokaneng	4800	150
Fairlie	4800	150
Mabitsela	4800	150
Schoongezicht	4800	150
Flora	4800	150
<b>TOTAL NO VILLAGES 57</b>	<b>205 800</b>	<b>8 500</b>

## LOCAL ECONOMIC DEVELOPMENT AND PLANNING

### Zoning Plans

The municipality depends on the services by the Department of Local Government and Housing for building and zoning plans. For the financial year 2010/2011, the following applications were processed;

<b>Category</b>	<b>Number new applications received</b>	<b>Number applications processed</b>	<b>Approved applications</b>	<b>Outstanding applications</b>
Business Sites	42	42	34	8
Residential Sites	56	56	49	7
Church Sites	19	19	7	12
Social Sites	5	2	2	3
Change of Ownership	12	12	4	8
<b>TOTALS</b>	<b>134</b>	<b>131</b>	<b>96</b>	<b>38</b>

Through the social and infrastructure development projects a total of 994 temporary local employment opportunities were created and filled. The information is as tabled here below;

<b>EMPLOYMENT OPPORTUNITIES CREATED IN THE FOURTH QUARTER</b>						
<b>PROJECT</b>	<b>MALE</b>		<b>DISABLED</b>	<b>FEMALE</b>		<b>TOTAL</b>
	<b>YOUTH</b>	<b>ADULT</b>		<b>YOUTH</b>	<b>ADULT</b>	
<b>Roads</b>	<b>24</b>	<b>23</b>	<b>0</b>	<b>21</b>	<b>20</b>	<b>88</b>
<b>EPWP Roads Maintenance</b>	<b>119</b>	<b>139</b>	<b>0</b>	<b>182</b>	<b>160</b>	<b>600</b>
<b>Electricity</b>	<b>5</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>13</b>
<b>Water</b>	<b>10</b>	<b>7</b>	<b>0</b>	<b>5</b>	<b>3</b>	<b>25</b>
<b>Pre Schools</b>	<b>6</b>	<b>5</b>	<b>0</b>	<b>6</b>	<b>5</b>	<b>22</b>
<b>Sanitation</b>	<b>42</b>	<b>41</b>	<b>0</b>	<b>29</b>	<b>37</b>	<b>149</b>
<b>Testing Station</b>	<b>6</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>14</b>
<b>Wholesale Warehouse</b>	<b>4</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>10</b>
<b>Flora Storm Water</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>10</b>
<b>Seema Hall</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>4</b>	<b>1</b>	<b>11</b>
<b>Rakhudu Cemetery</b>	<b>10</b>	<b>2</b>	<b>0</b>	<b>8</b>	<b>2</b>	<b>22</b>
<b>Mashamaite Bridge</b>	<b>8</b>	<b>3</b>	<b>0</b>	<b>9</b>	<b>3</b>	<b>23</b>
<b>CLO</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>6</b>
<b>Total</b>	<b>244</b>	<b>231</b>	<b>0</b>	<b>280</b>	<b>239</b>	<b>994</b>

### **Landfill site and Waste Management Equipments**

The municipality has managed to coordinate project activities and assessment studies have been completed including public participation to collect data for further investigations and authorizations. The area for proposed landfill site project has been identified between W.F Knobel Hospital and Rametloana taxi rank. Currently Capricorn District Municipality has no budget for the 2010/2011 IDP financial year to assist the municipality to establish landfill site and purchase of waste collection equipment (compact unit and skip loader truck) as promised. The Municipality should apply for Municipal Infrastructure Grant for the establishment of Landfill site.

### **Environmental Management Plan**

Coordination of project activities and presentation to the councilors and handing over. Project completed and adopted by the council. There is a budget constraint for the implementation of EMP. The municipality should budget for resources needed for the implementation EMP activities.

### **Aganang-Sekhukhune Working for Woodlands Project**

The Municipality has managed to coordinate Working for Woodlands project activities funded by Department of Water Affairs (DWA) implemented by Independent Development Trust (IDT). Currently the project is second phase for implementation. The following table below outlined job creation statics for local people:

**Aganang-Sekhukhune Working for Woodlands project job creation statistics**

Item no.	Village	Project Activities	No. of people employed	Male	Female	Youth	Adult	Total hectors (ha)	ha cleared	ha remaining	Rate P/day	NO. of days work
1.	Lonsdale	Clearing of invasive alien plants	30	17	13	4	26	109.9	40.7	69.2	R78.00 (General worker) R98.00 (Team leaders)	30
2.	Rametl oana	Clearing of invasive alien plants	10	5	5	2	8	20	15	5	R78.00 (General worker) R98.00 ( Team leaders)	30
3.	Rapitsi	Clearing of invasive alien plants	20	9	11	9	11	278.3	100.6	177,7	R78.00 (General worker) R98.00 (Team leaders)	30
<b>TOTAL</b>			<b>60</b>	<b>31</b>	<b>29</b>	<b>15</b>	<b>45</b>	<b>408.2</b>	<b>156.3</b>	<b>251,9</b>		<b>30</b>

## Environmental Complaints

The Municipality received three environmental complaints from the community and responded to them. Investigations has been conducted and communicated to the community in terms of advice and technical support.

Area	Type of Complaint	Advice given
Jeremane	Bull gum trees disturbing electricity flow and causing lightning	Currently Eskom has attended to the complaint.
Tsoge Primary School (MaineleInq Village)	Full pit toilets	The school advised to talk to the Dept of Education for assistance on matter.
Knobel Hospital	Local people from Kgabo Park collecting goods from hospital dumping site.	Nearby Communities advised at several meetings where the Department of Health was involved to assist with education and awareness.

## EPWP Program

The municipality has managed to attend EPWP Environment and Culture Sector forum monthly meetings This has helped the municipality to acquire skills in EPWP implementation and coordination.

## Environmental Management Plan

The municipality has managed to coordinate development of Environmental Management Plant (EMP) project activities funded by CDM. Currently the project is completed and adopted by the council.

## Arbor awareness and cleaning campaign

The Municipality managed to conduct environmental awareness and cleaning campaign event in Kgabo Park, Setumong Taxi Rank and Mashashane.

## Review of Health and Safety Plans

The Municipality has reviewed 3 Health and Safety Plans for Flora storm Water, Wholesale Warehouse and Seema hall renovation. Contractors/Developers should comply with Conditions in the Environmental Authorizations

## Community based waste management and recycling project

The Municipality adviceD community accordingly about the establishment and sustainability of community based waste management and recycling projects (Vlakfontein, Fairlie, Redoable and Maupye Hellena). Currently four waste management projects have been established and are busy with waste collection.

## **Disaster Management**

There were only 75 disaster incidences reported and attended to mostly caused by both household fires and thunderstorms. Distribution of blankets and tents was made through Aganang Local Municipality; Capricorn District Municipality and South African Social Security Agency. Unfortunately there was one loss of life recorded in Mpone-Ntlotane village where a granny died and Aganang Local Municipality assisted the affected family. ALM purchased twenty disaster tents which will be used to supplement those at the District Disaster Centre.

## **Events**

There have been a total of four events hosted during the financial year; namely Mayor's Marathon and Fun Run; International Day on Poverty Eradication and the official opening of Mmakgabo Primary School; with the anchor of all events been Achiever's Day whereby learners; educators; and people from various field of specialisation won trophies for their exceeding achievements as deemed fit by Aganang Local Municipality.

The overall sports person of the year category has been won by Noko Matlou and Kwankwetla of 2010 won by Dr. Sello Galane; the best learner been won by Makgoatha T.E of Harry Oppenheimer with distinctions with 87.9% pass; the one hundred percentage pass school category been won by Chika High School.

## **Health and HIV/AIDS**

Capricorn District Municipality have appointed Aganang Local Aids Council as was nominated in accordance with the Limpopo HIV/AIDS framework. The Local AIDS Council comprises the following stakeholders; the Municipal Mayor; Traditional Leaders; Councillors; Disability Forum; Youth Organisations; CBO Forum; WIPPA; MIPPA; Sports Council; Business Sector; Traditional Health Practitioners and South African Council of Churches.

The Local AIDS Council was successfully launched by the Capricorn District Municipality Executive Mayor on the 25<sup>th</sup> of November 2010. Aganang Local AIDS Council has been able to give support to about four cluster awareness campaigns conducted in partnership with Love-Life South Africa on the following dates; 14 May 2011 Tlakale Mashashane High School; 15 May 2011 Jupiter Hall; 21 May 2011 Mamehlabe Secondary School and 11 June 2011 One Stop Centre Setumong.

## **Community Safety**

An inherent challenge that remains unresolved is the boundaries of the South African Police Services which are not adjusted to the municipal boundaries; therefore; this culminates in other cases reported in other police stations not within the confines of Aganang Local Municipality.

## **Crime Statistics**

In comparison with the previous financial year 2009-2010 the following was the scenario in 2010/11.

### **The increased categories of crimes:**

1. Contact crime increased by 11.4%
2. Contact related crime increased by 7.6%
3. Other crime categories increased by 14.28%

### **The decreased categories of crimes:**

1. Property related crime decreased by 13.7%
2. Other serious crime decreased by 33.8%

## **Community Police Forums**

The community police forums have been resuscitated and continuously supported by the South African Police Services; but most members of the police forums resigns owing to lack of stipend to support their course of reducing crime in their respective communities.

The Department of Safety Security and Liaison has encouraged the establishment of Community Safety Forums which resulted in Aganang Local Municipality establishing its Community Safety Forum on the 21<sup>st</sup> of January 2011 and was subsequently launched and trained on its roles and responsibilities on the 10-11 of March 2011 in Polokwane.

The community Safety Forum has been able to successfully conduct Aganang Easter Road Safety Campaign in a joint operation with the Matlala SAPS and Aganang Traffic on the weekends of the 9-10 April 2011 and the 16-17 April 2011.

# **CHAPTER 3**

## **HUMAN RESOURCE MANAGEMENT AND OTHER ORGANIZATIONAL MANAGEMENT.**

## **HUMAN RESOURCE AND MANAGEMENT**

### **Human Resource**

The Human Resource Division as a strategic partner in the Integrated Development and Planning (IDP) and its implementation, has managed to support all departments in implementing IDP objectives. The division, amongst other areas of support has played a role in administering staff provisioning, personnel maintenance, labour relation, training and development and organizational development during the financial year 2010/2011.

### **Staff Provisioning**

In the financial year 2010/11, the Municipality managed to fill three very key strategic positions which were vacant for more than 8 months and were filled within the first quarter. The positions are Chief Finance Officer, Manager Technical Services and Manager Corporate Services. In the second quarter, 17 positions were filled which 10 out of 17 were new positions and 7 positions were replaced. In the third quarter 9 positions filled, out of 9, 6 were new positions and 7 were replacements. The total number of positions filled is 31.

The municipality did not only achieve the filling of the positions but also experienced the decrease in staff turnover. The municipality has recorded 2.9% staff turnover in this reporting period which marks 3.8% decrease from the financial year 2009/10 where the municipality recorded 6.7%.

### **Staff Complement**

Officials: 100  
Interns: 5  
Councilors: 37

### **Organizational Structure**

The Organizational Structure of the Municipality was reviewed and adopted in 2009/10 for 2010/11 implementation. See the Organizational Structure below. The organizational Structure was adjusted in July 2010. To change Assistant Plant Operators x3 positions to Plant Operators x3.

### **Employment Equity Plan**

The Employment Equity Plan which was developed for a period of Five years set up the following percentages as equity targets to ensure representation of employees from designated groups:

- 100% Black people in management level from 2005 to 2010
- 50% women in management level from 2005 to 2010
- 2% of people with disability

### Employment Equity status Quo

Occupational Categories	Number of Positions for 2010/11	Total number of filled Positions	Total number of Male Employees	Total number of Female employees	People with Disability employed
Municipal Manager and other sec 57 Managers	5	3	2	1	0
Managers	6	6	5	1	0
Senior Officers	17	15	14	1	0
Officers	26	23	13	10	0
Clerks	36	34	24	10	0
Operators and Driver and Handy Man	10	10	9	1	0
General Assistance	10	9	3	6	0
Intern	5	5	3	2	0
<b>Total</b>	<b>115</b>	<b>105</b>	<b>73</b>	<b>32</b>	<b>0</b>

### Submission of Report

The Municipal Employment Equity Report was successfully submitted to the Department of Labour on the 01 October 2010.

### Training and Development

The Municipality has managed to submit the Workplace Skills Plan (WSP) and Annual Training Report (ATR) to Local Government Sector Education Training Authority (LGSETA). It has contributed to the 100% submission of the WSP & ART realized at the District and Provincial level

Trainings Implemented.

No	Training Programme	Beneficiaries	Service Provider	Number of beneficiaries	Gender		PWD
					Female	Male	
1.	Local Economic Development	3 EDP portfolio Members. Cllr Evelyn Cholo, Cllr Lazarus Badimo, Cllr Elizabeth Bruinjies	Belgravia Institute of Management.	3	2	1	0
2	Audit Of Performance Information	Chief Internal Auditor, Intern x2	Institute of Internal Auditors	3	1	2	
3	Performance Auditing for Public sector	Chief Internal Auditor, Intern x2	Institute of Internal Auditors	3	1	2	
4	Risk Based Audit	Chief Internal Auditor, Intern x2	Institute of Internal Auditors	3	1	2	
5	How to effectively review your organization's Risk Management Process	Chief Internal Auditor, Intern x2	Institute of Internal Auditors	3	1	2	

## **Municipal Policies**

The municipality has managed to review all adopted policies and strategic documents and further developed new ones. Below are the reviewed, new and adopted policies by council:

### **Policies Reviewed and adopted:**

- Code of Conduct
- Contract of Employment Policy
- Cell Phone Policy
- Communication Policy
- Delegations of Powers
- Municipal Vehicle Policy
- Public Participation Policy
- Staff Provisioning Policy
- Training and Development Policy
- Welfare Policy
- Occupational Health & Safety Policy
- Overtime Policy
- Smoking Policy
- HIV/AIDS Policy
- Sexual Harassment Policy
- Performance Management Policy
- Tariff Policy
- Property Rates Policy
- Credit Control, and Debt Collection Policy
- Supply Chain Management Policy
- Cash Management & Investment Policy
- Fixed Assets Management Policy, and
- Subsistence and Travel Policy.

### **New Policies Developed and adopted:**

- Records Management Policy
- Writing off of irrecoverable Bad Debts Policy
- Animal Pound Policy.

### Salary Disclosure for Councilors and Sec 57 Managers

	Mayor	Speaker	Whip	EXCO	Part time Cllrs
Salary	331 488.96	284 694.26	266 900.87	146794.57	106 760
Cell phone Allowance	17 952	17 952	17 952	11 196	11 196
Cars allowance	136 416	109133.04	102 312	56 279.16	40 924.08
Pension fund	49 723.32	42 704.16	40035.12	22 019.16	16 014
Medical Aid	28 036.8	0.00	0.00	0.00	0.00
<b>Total</b>	<b>563 617.08</b>	<b>454 483.44</b>	<b>387 199.99</b>	<b>236 288.89</b>	<b>174895.04</b>

### Section 57 Managers

	Municipal Manager	CFO	CS Manager	TS Manager	EDP Manager
Salary	502 385.64	339 959.64	380 631.84	402 625.80	0.00
Housing Allowance	66300	150 000.00	202 96.32	0.00	0.00
Industrial Levy	49.20	49.20	49.20	49.20	0.00
Medical Aid	18892.80	0.00	0.00	0.00	0.00
Car Allowance	204 000,00	123 999.96	115 786.32	120 000.00	0.00
UIF	1 497.36	1 497.36	1 497.36	1 497.36	0.00
Pension Fund	75357.84	50993.88	83 739.00	88 577.64	0.00
<b>Totals</b>	<b>868 482.87</b>	<b>666 500.04</b>	<b>602 000.00</b>	<b>612 750.00</b>	<b>0.00</b>

NB: The position of Manager Economic Development and Planning was vacant the whole of 2010/11 financial year.

Employee & Employer contribution to pension fund per annum.

MEPF	R2, 622,016. 27
MCPF	R1, 035,733.75
MGF	R1, 021, 246.30

## Personnel Expenditure Trends

Personnel expenditure for the past 3 years compared to budget.

Year	Expenditure	Budget
2008/09	20, 855 224.57	23, 866,484.39
2009/10	23,952,245.74	25, 395,184.34
2010/11	30,368, 762.67	30, 696,758.01

The reasons for the trends on the expenditure are as follows:

- Increase on the number of positions filled annually.
- Salary disparity corrections
- Annual salary increase.

## GOOD GOVERNANCE AND PUBLIC PARTICIPATION

### Public Participation

The municipality in compliance to the Constitution of the Republic of South Africa and other legislations governing local government annually prioritizes the involvement of local communities in the planning and execution of the municipal programmes. Such involvement takes the following shape, community Izimbizo, Annual Report Consultative Meetings, IDP/Budget Community Consultations, IDP/Budget Representative Fora, Local Intergovernmental Relations and Open Council Meetings. The table below details how these meetings were held.

Consultative Forum	Frequency of meetings	Sectors Consulted
Community izimbizo	Two Clusters meetings bi - quarterly	All members of the community
Annual Report Consultative Meetings	Four Clusters in quarter three	All members of the community
IDP/Budget Community Consultations	19 Meetings in quarter three	All members of the community and interested Stakeholders
IDP/Budget Rep forum	Two meetings in quarter two and four	Interested stakeholders, projects and sector departments
Local Intergovernmental Relations Forum	Two meetings in quarter one and three	Interested stakeholders, projects and sector departments
Open Council Meetings	Two meetings in quarter two and three	All members of the community and interested stakeholders

### Meeting with the Traditional Leadership

The Mayor of the municipality had on quarterly basis met with the Local Traditional Leadership. The purpose of those meetings was to update the Traditional Leadership with the Municipal progress information and to source inputs from the Traditional Leadership that is vital for the municipal planning. Meetings also set a platform for the municipality to convey its success stories to local communities via the Traditional Leadership.

## Council Meeting

Aganang Municipal Council has adopted a schedule detailing all the meetings of the Council starting from the meetings by management, portfolio committee, executive committee and ultimately council itself. Such meetings took place as planned and it was only where there were serious clashes of dates that a shift was negotiated. For the financial year 2010/2011 all the planned council meetings were held as planned. The table below details how these meetings were held;

Date of the Meeting	Type of the meeting	Venue where meeting was held	Attendees
06 August 2010	Ordinary Council Meeting	Municipal Council Chamber	All Councillors and Traditional Leaders
31 August 2010	Special Council Meeting	Municipal Council Chamber	All Councillors and Traditional Leaders
09 November 2010	Ordinary Council Meeting	Municipal Council Chamber	All Councillors and Traditional Leaders
10 December 2010	Special Council Meeting	Municipal Council Chamber	All Councillors and Traditional Leaders
31 January 2011	Ordinary Council Meeting	Municipal Council Chamber	All Councillors and Traditional Leaders
11 February 2011	Special Council Meeting	Municipal Council Chamber	All Councillors and Traditional Leaders
29 March 2011	Ordinary Council Meeting	Modumela Secondary School (Mohlajeng, Ward 01)	All Councillors, Traditional Leaders and members of the public
29 April 2011	Ordinary Council Meeting	SASSA Hall (Kalspruit, Ga - Maraba	All Councillors, Traditional Leaders and members of the

			Public
07 May 2011	Special Council meeting	Bolivia Lodge(Polokwane)	All Councillors and Traditional Leaders
12 May 2011	Special Council Meeting	Municipal Council Chamber	All Councillors and Traditional Leaders
01 June 2011	Ordinary Council Meeting	Municipal Hall	All Councillors, Traditional Leaders and members of the public
09 June 2011	Special Council Meeting	Municipal Council Chamber	All Councillors and Traditional Leaders
30 June 2011	Special Council Meeting	Municipal Council Chamber	All Councillors and Traditional Leaders

Iconic to the Council meetings was the establishment of the first council meeting after the local government municipal elections in May 2011. The first Council was constituted and sworn in on 3<sup>rd</sup> June 2011.

#### **Ward Committee meetings and Ward Committee Establishment.**

The municipality has established Ward Committees in all the 18 Wards. All Ward Committees are functional and meet bi-monthly and are administratively supported from the Office of the Speaker. Ward Committees schedule was developed and adhered to. Aganang Municipal Council was one of the Councils that in the financial year 2010/2011 approved for the payment of a R1000, 00 stipends for Ward Committees. The term of office for the Ward Committees came to an end in June 2011 resulting with the process of establishment of new Ward Committees.

#### **Integrated Development Plan (Review and Implementation)**

The development and review of the integrated development plan for the financial year 2010/2011 was done internally through the involvement of the IDP/Budget steering committee and council. Communities and interested stakeholders were consulted on the formulation of IDP/Budget priorities and setting of targets. To

consolidate community and stakeholder consultations, two IDP representative forums were held both in quarter two and quarter four at 1 Stop Center. Local IGR was also established with a view to intensifying sector consultations at a local level. For the financial year 2010/2011 two Local IGR meetings were successfully held. The final IDP/Budget document was adopted by the Council on the 29<sup>th</sup> April 2011 earlier than planned due to the pressure of the local government municipal elections.

### **Performance Management System**

The implementation of the performance management system for the financial year 2010/2011 was realized although with a little measure of success. Only the municipal manager completed his performance agreement with the exception of other section 57 managers who did not sign. The reason for not signing was premised upon lack of capacity to develop performance contracts as well as late filling of the vacancies. No performance assessments were undertaken and only progress review of the service delivery and budget implementation plan was done on a quarterly basis both by the executive committee and the council. Performance policy was developed and adopted by council. No performance bonuses were paid.

### **Audit Committee**

The Municipality has successfully appointed the Audit Committee. The Committee was appointed for both the financial matters and for municipal performance. During the constitution of the Committee consideration was made of the skills requirements. The Committee assisted the municipality by applying its oversight role on the issues pertaining municipal compliance to legislation. The following are the meetings the Committee held;

Date	Meeting	Venue	Purpose
10/08/2010	Ordinary Audit Committee Meeting	Aganang Local Municipality	Approval of the Audit Frameworks
28/08/2010	Special Audit Committee meeting	Aganang Local Municipality	Consideration of the Annual Financial Statements
15/10/2010	Ordinary Audit Committee Meeting	Aganang Local Municipality	Review of the Internal Audit Progress Reports

13/11/2010	Special Audit Committee meeting	Aganang Local Municipality	Consideration of the Auditor General Report
25/01/2011	Ordinary Audit Committee meeting	Aganang Local Municipality	Review of the Internal Audit Progress Reports
20/04/2011	Ordinary Audit Committee meeting	Aganang Local Municipality	Approval of the Audit/Risk frameworks for the FY 2011/2012
20/05/2011	Performance Audit Committee meeting	Aganang Local Municipality	Review of the half yearly performance report
10/06/2011	Performance Audit Committee meeting	Aganang Local Municipality	Review of the half yearly performance report

# CHAPTER 4

## AUDITED STATEMENTS AND RELATED FINANCIAL INFORMATION